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August 28, 2009

Addendum No. 1

To

Request for Qualifications

Dated August 14, 2009

For the Pavement Management Technical
Assistance Program (P-TAP)

Dear Contractor:

This letter is Addendum No. 1 to the Pavement Management Technical Assistance Program (P-TAP) Request for Qualifications (RFQ) dated August 14, 2009. Deleted text is shown in ~~strike-through~~ format and added text is shown in *italicized* format. The RFQ is revised as follows:

<u>Addendum Item</u>	<u>Reference</u>	<u>Change</u>
1	Request for Qualifications, <u>Section IV: Disadvantaged Business Enterprise (DBE) Requirement</u> , Paragraph 2, Page 4	MTC has established a Underutilized Disadvantaged Business Enterprise (UDBE) contract goal of 10% for this contract. Respondents are required to document their activities in the solicitation and selection of subconsultants on <i>Appendices E-3, E-4, and E-5, the Local Agency Proposer UDBE Information (Consultant Contracts), Local Agency Proposer DBE Information (Consultant Contracts), and UDBE Information-Good Faith Efforts</i> respectively. <i>A report on the Utilization of Disadvantaged Business Enterprises (DBE) First-Tier Subcontracts must be included with all invoices. MTC may withhold payment pending receipt of such report.</i> For the complete DBE participation provisions applicable to this procurement, see <i>Appendix E</i> .
2	Request for Qualifications, <u>Section V: Form of Statement of Qualification</u> , Item 1. <u>Transmittal letter</u> , Page 8	The transmittal letter should refer to this RFQ by title and date and should include the name and telephone number of a contact person and a statement that the SOQ is a firm offer to enter into a contract with MTC according to the terms of this RFQ for ninety (90) <i>one hundred and eighty (180)</i> days following its submission.

Addendum Item	Reference	Change						
3	Request for Qualifications, Section VI: Pre-Qualification for Task 1, Paragraph 2, Page 9	All firms interested in Task 1 as stated in Section II, <u>Minimum Consultant Qualifications</u> , must be pre-qualified by MTC no later than the date as shown in Section VIII, <u>Consultant Selection Timetable</u> . <i>MTC requests that firms send two staff members to perform inspections for the Pre-Qualification.</i>						
4	Request for Qualifications, Section VIII: Consultant Selection Timetable, Page 11	<p>Add the following row:</p> <table><tr><td>September 11, 2009 (4 p.m.)</td><td>Closing date and time for receipt of SOQ at MTC</td></tr><tr><td><i>September 21, 2009</i></td><td><i>Pre-Qualification Process Meeting*</i></td></tr><tr><td>September 24-25, 2009</td><td>Pre-Qualification for Task 1</td></tr></table> <p><i>*MTC will offer a call-in number to join this meeting for firms unable to send staff in person.</i></p>	September 11, 2009 (4 p.m.)	Closing date and time for receipt of SOQ at MTC	<i>September 21, 2009</i>	<i>Pre-Qualification Process Meeting*</i>	September 24-25, 2009	Pre-Qualification for Task 1
September 11, 2009 (4 p.m.)	Closing date and time for receipt of SOQ at MTC							
<i>September 21, 2009</i>	<i>Pre-Qualification Process Meeting*</i>							
September 24-25, 2009	Pre-Qualification for Task 1							
5	Appendix A, Scope of Work, Schedule, and Budget, Section 3.1.2	<p>CONSULTANT will establish <i>review and audit</i> a database inventory of the jurisdiction’s roadway network, if one does not exist. The inventory provides readily accessible identification (e.g., route number, street name) and composition data (e.g., pavement type, structural section, types of materials used in the structural section) for each section of pavement on the local street network. Note: this process may involve migrating an existing roadway network from another pavement management system into the MTC PMP. for accuracy (e.g., functional class, surface type, length, width, and number of lanes).</p>						
6	Appendix E-5, <u>UDBE Information – Good Faith Efforts</u> , Paragraph 1, Page 39	MTC established an Under-utilized Disadvantaged Business Enterprise (UDBE) goal of 4% 10% for this project.						

The remaining provisions of the RFQ, dated August 14, 2009, remain unchanged. In the event of a conflict between this addendum and the previous version(s), this addendum shall take precedence.

Any questions concerning this addendum to the RFQ should be directed to Amy Burch, P-TAP Project Manager, at (510) 817-5735 or aburch@mtc.ca.gov.

Sincerely,



Ann Flemer

Deputy Director, Operations

AF: AB